

Appendix A - Scrutiny Work Programme Template 2015/16

Scrutiny Work Programme Template 2015/16

Overview and Scrutiny Committee / Scrutiny Panel

Meeting Date*	Agenda Item	Details and desired outcome	Lead Officer / Witnesses
Date	<i>List all agenda items here</i>	<p><i>Please provide details concerning the aims and objectives of each item.</i></p> <p><i>This should include links to the Corporate Plan and highlight any development activities required to ensure Members are properly supported to undertake their work.</i></p> <p><i>Such issues should be picked up, discussed, and clarified as part of the agenda planning process.</i></p>	<p><i>List here the lead officer / Cabinet Member for each item and include the name(s), and organisation, of any external witnesses</i></p>

* This will be a working document, published with each agenda. At the end of the year we will have a complete record of what was discussed when by each Panel / OSC. The same format will be used for each panel / OSC.